

HIRERIGHT PASSPORT VERIFICATION

HireRight Passport Verification helps to validate the information on an applicant's passport by comparing the unique Machine-Readable Zone (MRZ) code on the passport with other identifiers.

Introduction

Passports are widely accepted as an official form of identification. HireRight Passport Verification helps organizations confirm an applicant's identity by validating the information that appears on their passport. It also checks the format of the passport against a global reference database, which contains detailed descriptions and high-resolution images of official documents from 200 countries and territories. The database is updated with information from sources such as international government agencies, embassies and, consulates.

Benefits

Confirming the authenticity of an applicant's passport is an important component of a global screening program. The MRZ code on a passport can be used to help verify the data that appears on the passport, such as the name, date of birth, gender, country of issuance, and other identifiers. The MRZ code is standardized and endorsed by the International Organization for Standardization (ISO) and the International Electrotechnical Commission (IEC), and used by 200 countries and territories. To achieve quality results and fast turnaround times, HireRight Passport Verification checks an applicant's passport and compares the data with information found in the MRZ code using one of the best global databases in the industry. The HireRight Passport Verification service benefits organizations by providing:

- ✓ **Simple, effective validation of data that appears on the passport** – the source of the data review is the MRZ code, a standard used by the industry to help confirm the accuracy of passport information
- ✓ **Fast turnaround time** – on average, results are returned in 4-6 days, enabling a quicker hiring decision
- ✓ **High quality results** – the database is updated daily with information from official sources such as international government agencies, embassies, and consulates

HireRight Passport Verification should typically be used as a complement to an organization's existing identity verification procedures, as an additional method to help verify the identity of the applicant.

Process and Results

An invitation is sent to an applicant to complete the passport verification form in the HireRight system. The applicant's passport type, nationality, date of birth and expiry date are among the identifiers used, along with the full MRZ code, to perform a passport verification. The MRZ code is typically located on the bottom of the identity page at the beginning of the passport and is encoded in optical character recognition format. The MRZ code format contains,

among other data, the following information related to the applicant: name, passport number, nationality, date of birth, sex, passport expiration date and personal identity number. The information provided by the applicant is compared to the information in the MRZ code and one of the following results will appear on the background report after the verification is completed:

- **Verified** – the country and passport information provided by the applicant matches the information contained in the MRZ code. Any additional information that is available will appear in parentheses and may contain additional information such as “the passport has expired”.
- **Not Verified** – the information provided by the applicant does not match the information contained in the MRZ code. One reason might be that the applicant may have provided incorrect information.

Considerations

A passport verification in India is a separate product and the search is performed through the regional office where the passport was issued. Photocopies of the first two and the last two pages of the passport are required prior to initiating this service and turnaround times vary depending on the data source.

Learning More

For more information about HireRight services, call us at 800.400.2761 in the U.S. and Canada or +1 949.428.5800 worldwide or visit us online at www.hireright.com.

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