

HireRight Professional License Check



- » Validates professional licenses with issuing institution, board or agency
- » Alleviates administrative time spent contacting various licensing bodies
- » Helps ensure candidate has required license credentials for the position

Key Benefits:

- » Verifies professional licenses disclosed by candidate
- » Enables employers to make informed hiring decisions
- » Speeds time to hire and reduces administrative time
- » Helps to mitigate the risk of negligent hiring and retention, costly fines, penalties and judgements
- » Provides complete license information
- » Verifies a wide variety of licenses and certifications, applicable to healthcare, technology, safety, energy, security and other regulated industries

Getting Started

For more information about HireRight's Professional License Check, call or visit us online.

800.400.2761 in the U.S. and Canada
or **+1 949.428.5800** worldwide.

www.hireright.com

Why Conduct a Professional License Check?

Validation of professional licenses is a critical check when hiring for positions that require a valid license. Without checking to see if the candidate's license is valid could leave your organization vulnerable to negligent hiring claims, including costly fines, penalties and judgements.

Professional license checks are used to verify credentials for specialized roles requiring licensure such as Certified Public Accountant (CPA) or Registered Nurse (RN) licenses, but can be also be used to verify a wide variety of other licenses and certifications such as those applicable to the technology, safety, security, energy, and healthcare industries.

Validation Confirmed Directly Through License Source

HireRight requires that the candidate provide their name, the license type, and the issuing state. During the professional license check HireRight identifies the contact information for the institution that conferred the license with The Council on Licensure, Enforcement and Regulation (CLEAR).

If HireRight is unable to locate the institution through CLEAR, our in-house verifiers will either contact the candidate or conduct a web search to obtain the correct institution contact information. HireRight will then validate the license information directly with the issuing institution, licensing board or agency. The results of the check will show license dates, status, expiration date, and any disciplinary actions (as applicable).

HireRight Professional License Checks are typically included within an employer's screening packages, but can also be ordered individually, on an as needed basis.

